

Ajman University

|  |
| --- |
| **EMPLOYMENT APPLICATION FORM*****Date: Wednesday, April 05, 2017*** |
| **Dear Applicant,**Kindly fill this application form and e-mail it to: **hr.faculty@ajman.ac.ae**. Please mention the **Position Title** & **Reference Code** in the subject field while sending your email. |
|  |
| **Position Applied For** |
| **College** |  | **Position Reference Code** |  |
| **Position** |  | **How did you hear about this job vacancy?** | 🞎 The Chronicle🞎 HighrEdJobs🞎Academic Careers Online🞎 Academic Keys🞎 The University's Web site🞎 Other |
| **Academic Rank** | 🞎 Professor | 🞎Associate  Professor | **Curent Location** | 🞎 Inside UAE |
| 🞎 Assistant  Professor | 🞎 Lecturer | 🞎 Outside UAE |
| **Personal Information** |
| **Name** |  | **Nationality** |  |
| **Gender** |  | **Marital Status** |  |
| **Date of Birth** |  | **Religion** |  |
| **Place of Birth** |  | **No. of Children** |  |
| **Passport No.** |  | **Nearest Airport** |  |
| **Contact Information**(Mention the international Code before the contact No.) |
| **Current Address** |   | **Home Tel. No.** |  |
|  | **Work Tel No.** |  |
|  | **Mobile No.** |  |
|  | **E-mail ID.** |  |
|  |
| **Home Address**(Permanent Address) |  | **Home Tel No.** |  |
|  | **Skype ID.** |  |
|  |
|  |
|  |
| **Further Details** |
| * **Have you visited UAE Before?**  🞎Yes🞎No
* **Have you held a faculty position at AU before?**  🞎Yes🞎No

 If yes, Mention the academic year < From………….. To …………..> * **Are you familiar with the credit hour system of teaching?** 🞎Yes🞎No
* **Do you have any relative working at AU?**  🞎Yes**,** mention……………… 🞎No
* **Notice period required (**……………………………….....................)
 |
| **Education** |
| **Degree** | **Bachelor** | **Master** | **PhD** |
| **University Name** |  |  |  |
| **Country** |  |  |  |
| **Date of obtaining degree (Day/Month/Year)** |  |  |  |
| **Bachelor** *(Major /Specialization)* |  |
| **Master** *(Major / Specialization)* |  |
| **Title of Master Thesis** |  |
| **PhD** *(Major / Specialization)* |  |
| **Title of Ph.D. Dissertation** |  |
| **Study Mode (for the last degree obtained )** |  🞎 On-Campus 🞎 Online (Distance) Learning  |
| Experience |
| **From****D/M/Y** | **To****D/M/Y** | **Position /Title** | **Institution****Name** | **Country** | **Nature of work**Teaching/ Research/ Administration | **Type of work**Full Time/ Part Time |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Courses Taught |
|  |
|  |
|  |
|  |
| Academic Activities |
| **Type** | **Total no.** | **Title** | **Date** |
| **Scientific Research** |  |  |  |
| **Publications** |  |  |  |
| **Books Published** |  |  |  |
| **Conferences** |  |  |  |
| **Seminars** |  |  |  |
| **Consultation & Services** |  |  |  |
| **Training Courses Attended** |  |  |  |
| **Participation/Organizing training workshops** |  |  |  |
| **Practicing Activities** |  |  |  |
| **Supervising Thesis** |  |  |  |
| **Others <Mention>** |  |  |  |
| Membership / Awards |
| **Title** | **Type/Nature** | **Institution Name** | **Date** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Computer Skills |
| **Software / Program** | **Level** |
| **MS Office** |  🞎 Advanced 🞎 Intermediate 🞎 Beginner |
| **E-learning software**  |  |
| **Others <Mention>** |   |
| Language Skills |
| **Language** | **Level** |
| **Arabic** |  🞎 Advanced 🞎 Intermediate 🞎 Beginner |
| **English** |  🞎 Advanced 🞎 Intermediate 🞎 Beginner |
| **Other <Mention>** |  |
| References (Mention at least 2 professional references) |
| **1) Name**  |  | **Contact No.** |  |
| **Professional Relationship** |  | **E-mail** |  |
| **Job Title** |  | **Address** |  |
|  |  |  |  |
| **2) Name** |  | **Contact No.** |  |
| **Professional Relationship** |  | **E-mail** |  |
| **Job Title** |  | **Address** |  |
| **Declaration** |
| I hereby certify that the provided information is valid and complete. I therefore, authorize AU the right to request and verify the accuracy of the provided information and legal documents. I agree to abide by all AU regulations and policies. I understand that any material misrepresentation / omission on the job application may be grounds for rejection of my application or termination of any subsequent employment with the University. |
|  **Name:**  | **Date :**  |
| Kindly make sure that you have filled up all fields in this application.**NOTE:** Only short listed candidates will be contacted & required to provide complete attested certificates & any additional information in order to proceed with employment procedures.**Thank you for taking the time to fill this application.****(AU - VCAA)** |