

Ajman University

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **EMPLOYMENT APPLICATION FORM**  ***Date: Thursday, September 20, 2018*** | | | | | | | | | | | | | | | | |
| **Dear Applicant,**  Kindly fill this application form and e-mail it to: [**hr.faculty@ajman.ac.ae**](mailto:hr.faculty@ajman.ac.ae)  Please mention the **Position Title** & **Reference Code** in the subject field while sending your email. | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Position Applied For** | | | | | | | | | | | | | | | | | |
| **College** |  | | | | | | **Position Reference Code** | | | | | |  | | | | |
| **Position** |  | | | | | | **How did you hear about this job vacancy?** | | | | | | 🞎 The Chronicle  🞎 HighrEdJobs  🞎Academic Careers Online  🞎 Academic Keys  🞎 The University's Web site  🞎 Other | | | | |
| **Academic Rank** | 🞎 Professor | | | 🞎Associate   Professor | | | **Curent Location** | | | | | | 🞎 Inside UAE | | | | |
| 🞎 Assistant   Professor | | | 🞎 Lecturer | | | 🞎 Outside UAE | | | | |
| **Personal Information** | | | | | | | | | | | | | | | | | |
| **Name** |  | | | | | | **Nationality** | | | | | |  | | | | |
| **Gender** |  | | | | | | **Marital Status** | | | | | |  | | | | |
| **Date of Birth** |  | | | | | | **Religion** | | | | | |  | | | | |
| **Place of Birth** |  | | | | | | **No. of Children** | | | | | |  | | | | |
| **Passport No.** |  | | | | | | **Nearest Airport** | | | | | |  | | | | |
| **Contact Information**  (Mention the international Code before the contact No.) | | | | | | | | | | | | | | | | | |
| **Current Address** |  | | | | | | **Home Tel. No.** | | | | | |  | | | | |
|  | | | | | | **Work Tel No.** | | | | | |  | | | | |
|  | | | | | | **Mobile No.** | | | | | |  | | | | |
|  | | | | | | **E-mail ID.** | | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | | |
| **Home Address**  (Permanent Address) |  | | | | | | **Home Tel No.** | | | | | |  | | | | |
|  | | | | | | **Skype ID.** | | | | | |  | | | | |
|  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | |
| **Further Details** | | | | | | | | | | | | | | | | | |
| * **Have you visited UAE Before?**  🞎Yes🞎No * **Have you held a faculty position at AU before?**  🞎Yes🞎No   If yes, Mention the academic year < From………….. To …………..>   * **Are you familiar with the credit hour system of teaching?** 🞎Yes🞎No * **Do you have any relative working at AU?**  🞎Yes**,** mention……………… 🞎No * **Notice period required (**……………………………….....................) | | | | | | | | | | | | | | | | | |
| **Education** | | | | | | | | | | | | | | | | | |
| **Degree** | | | | | | **Bachelor** | | | | | **Master** | | | | **PhD** | | |
| **University Name** | | | | | |  | | | | |  | | | |  | | |
| **Country** | | | | | |  | | | | |  | | | |  | | |
| **Date of obtaining degree (Day/Month/Year)** | | | | | |  | | | | |  | | | |  | | |
| **Bachelor** *(Major /Specialization)* | | | | | |  | | | | | | | | | | | |
| **Master** *(Major / Specialization)* | | | | | |  | | | | | | | | | | | |
| **Title of Master Thesis** | | | | | |  | | | | | | | | | | | |
| **PhD** *(Major / Specialization)* | | | | | |  | | | | | | | | | | | |
| **Title of Ph.D. Dissertation** | | | | | |  | | | | | | | | | | | |
| **Study Mode (for the last degree obtained )** | | | | | | 🞎 On-Campus 🞎 Online (Distance) Learning | | | | | | | | | | | |
| Experience | | | | | | | | | | | | | | | | | |
| **From**  **D/M/Y** | **To**  **D/M/Y** | | | **Position /Title** | | | **Institution**  **Name** | | | | **Country** | | | **Nature of work**  Teaching/ Research/ Administration | | **Type of work**  Full Time/ Part Time | |
|  |  | | |  | | |  | | | |  | | |  | |  | |
|  |  | | |  | | |  | | | |  | | |  | |  | |
|  |  | | |  | | |  | | | |  | | |  | |  | |
|  |  | | |  | | |  | | | |  | | |  | |  | |
|  |  | | |  | | |  | | | |  | | |  | |  | |
| Courses Taught | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Academic Activities | | | | | | | | | | | | | | | | | |
| **Type** | | **Total no.** | | | **Title** | | | | | | | | | **Date** | | | |
| **Scientific Research** | |  | | |  | | | | | | | | |  | | | |
| **Publications** | |  | | |  | | | | | | | | |  | | | |
| **Books Published** | |  | | |  | | | | | | | | |  | | | |
| **Conferences** | |  | | |  | | | | | | | | |  | | | |
| **Seminars** | |  | | |  | | | | | | | | |  | | | |
| **Consultation & Services** | |  | | |  | | | | | | | | |  | | | |
| **Training Courses Attended** | |  | | |  | | | | | | | | |  | | | |
| **Participation/Organizing training workshops** | |  | | |  | | | | | | | | |  | | | |
| **Practicing Activities** | |  | | |  | | | | | | | | |  | | | |
| **Supervising Thesis** | |  | | |  | | | | | | | | |  | | | |
| **Others <Mention>** | |  | | |  | | | | | | | | |  | | | |
| Membership / Awards | | | | | | | | | | | | | | | | | |
| **Title** | | | **Type/Nature** | | | | | **Institution Name** | | | | | | **Date** | | | |
|  | | |  | | | | |  | | | | | |  | | | |
|  | | |  | | | | |  | | | | | |  | | | |
|  | | |  | | | | |  | | | | | |  | | | |
| Computer Skills | | | | | | | | | | | | | | | | | |
| **Software / Program** | | | | **Level** | | | | | | | | | | | | | |
| **MS Office** | | | | 🞎 Advanced 🞎 Intermediate 🞎 Beginner | | | | | | | | | | | | | |
| **E-learning software** | | | |  | | | | | | | | | | | | | |
| **Others <Mention>** | | | |  | | | | | | | | | | | | | |
| Language Skills | | | | | | | | | | | | | | | | | |
| **Language** | | | | **Level** | | | | | | | | | | | | | |
| **Arabic** | | | | 🞎 Advanced 🞎 Intermediate 🞎 Beginner | | | | | | | | | | | | | |
| **English** | | | | 🞎 Advanced 🞎 Intermediate 🞎 Beginner | | | | | | | | | | | | | |
| **Other <Mention>** | | | |  | | | | | | | | | | | | | |
| References (Mention at least 2 professional references) | | | | | | | | | | | | | | | | | |
| **1) Name** | | | |  | | | | | | **Contact No.** | |  | | | | | |
| **Professional Relationship** | | | |  | | | | | | **E-mail** | |  | | | | | |
| **Job Title** | | | |  | | | | | | **Address** | |  | | | | | |
|  | | | |  | | | | | |  | |  | | | | | |
| **2) Name** | | | |  | | | | | | **Contact No.** | |  | | | | | |
| **Professional Relationship** | | | |  | | | | | | **E-mail** | |  | | | | | |
| **Job Title** | | | |  | | | | | | **Address** | |  | | | | | |
| **Declaration** | | | | | | | | | | | | | | | | | |
| I hereby certify that the provided information is valid and complete. I therefore, authorize AU the right to request and verify the accuracy of the provided information and legal documents. I agree to abide by all AU regulations and policies. I understand that any material misrepresentation / omission on the job application may be grounds for rejection of my application or termination of any subsequent employment with the University. | | | | | | | | | | | | | | | | | |
| **Name:** | | | | | | | | | **Date :** | | | | | | | | |
| Kindly make sure that you have filled up all fields in this application.  **NOTE:** Only short listed candidates will be contacted & required to provide complete attested certificates & any additional information in order to proceed with employment procedures.  **Thank you for taking the time to fill this application.**  **(AU - VCAA)** | | | | | | | | | | | | | | | | | |